

**UIL REGION 3 MUSIC  
EXECUTIVE COMMITTEE MEETING  
May 20, 2019 10:30 a.m.  
Mesquite ISD Administration Offices**

The meeting was called to order at 10:09 a.m. by Dr. David Vroonland, Chair. Other Committee members in attendance were Mr. Randy Perry, Dr. Jeannie Stone, Mr. Kevin Worthy, and Mr. Joe Figarelli, proxy for Dr. Lopez. Others present were Steve Andre, Jeff Bradford, Mario Luna, and Bonnie Bartlett.

Minutes from the November 27, 2018 meeting and the March 30, 2019 electronic meeting were reviewed and approved as printed on a motion by Dr. Stone, seconded by Mr. Worthy.

The Committee reviewed the 2019-20 UIL Contest Calendar. Mrs. Bartlett noted that two additional days were added to the calendar due to increased participation at some events.

The Committee reviewed the 2018-19 Financial Statement. Mrs. Bartlett reported that as of 5-15-19, the carryover balance is \$45,372.72. However, there is income of approximately \$4,300 in entry fees that is currently still outstanding. Once these entry fees are collected, and after an additional payment is made to Balfour, Inc. for trophies (approximately \$1,300), the actual year-end carryover balance should be approximately \$48,300. As part of the Financial Report, copies of the ledger sheets showing all income and expenditures for the year are included with the Financial Report. These itemized ledger sheets are considered to be the Region's checkbook register and will be included going forward with all financial information presented to the Committee. On a motion by Mr. Worthy, seconded by Mr. Perry, the 2018-19 Financial Statement was approved.

The Committee reviewed the Proposed Budget for 2019-20. Mrs. Bartlett reminded the Committee that the group entry fees for 2018-19 were reduced by \$80 per group in order to reduce the carryover balance at the end of the fiscal year so that the Region would be compliant with the newly implemented UIL policy concerning Fund Balance Carryover (see explanation below).

1. Fund Balance Carryover – the amendment requires that a Committee may not retain more than 25% of the prior two years average annual operating expenditures, with a maximum carryover amount of \$50,000. In order to reduce the carryover at the end of the 2018-19 school year to comply with this requirement, Mrs. Bartlett recommended a one-year decrease in entry fees for Marching and Concert/Sightreading groups, of \$80 per group. Based on this year's number of groups (488), this decrease in fees will result in a reduced income of approximately \$39,000. With comparable expenditures in 2018-19, this would leave the Region with a fund balance carryover of approximately \$48,485 which is compliant with the new policy. In order to maintain that same approximate carryover in 2019-20, entry fees would increase by \$85 per group for 2019-20 (this would bring entry fees back to the approximate current amount which have been in place for the past several years). Any increase/decrease in entry fees will have to be reassessed each year based on actual vs estimated expenditures and other factors affecting actual income.

The Proposed Budget for 2019-20 includes a fee increase of \$110 per group (Marching Bands and Concert Groups). This is \$25 more than the \$85 that was projected last year. Mrs. Bartlett gave the Committee comparisons showing what the 2019-20 Proposed Budget would look like if fees were increased by \$85 per group and by \$95 per group. After discussion, on a motion by Mr. Perry, seconded by Dr. Stone, the Committee approved the \$110 per group fee increase and approved the Proposed Budget for 2019-20. It was noted that the Committee will re-evaluate entry fees each year to make sure the Region stays compliant with the UIL policies.

Dr. Vroonland noted that the terms of service on the Committee for Dr. Lopez and Mr. French expire June 2019. Mrs. Bartlett will contact them to see if they will agree to reappointment to the Committee for another three-year term.

Dr. Vroonland then informed the Committee that Mr. Perry is retiring from Malakoff ISD and thanked him for his dedicated service on the Region 3 Music Executive Committee. Mr. Tullos is leaving Canton ISD to assume the position of Superintendent for the Ennis ISD. Replacements for these two members were discussed, and Mrs. Bartlett will contact Mr. Charlie Alderman, Commerce ISD, and Dr. Scott Caloss, Wills Point ISD, to see if they will agree to serve on the Committee.

The Committee unanimously elected Dr. Vroonland to serve as Committee Chair for 2019-20.

Mrs. Bartlett reminded the Committee that we are required to have two additional meetings during the school year. We will have electronic meetings to review financial reports in early December and in early March.

The Committee adjourned to Executive Session at 10:55 a.m. and reconvened the general meeting at 11:05 a.m. The Committee reviewed the rule violations that occurred during Concert/Sightreading evaluations this spring. Dr. Vroonland sent letters of reprimand to the directors in April. A salary increase for the Executive Secretary was approved by the Committee. An amended Proposed Budget for 2019-20 was approved by the Committee and a copy is included as an attachment to these minutes. The Committee also approved the appointment of Bonnie Bartlett as Region 3 Music Executive Secretary for the 2019-20 term pursuant to the required Memorandum of Understanding.

There being no further business, the meeting was adjourned at 11:10 a.m.

Attachment: Amended Projected Budget for 2019-20