

**UIL REGION 3 MUSIC
EXECUTIVE COMMITTEE MEETING
November 27, 2018 10 a.m.
Mesquite ISD Administration Offices**

The meeting was called to order at 10:05 a.m. by Dr. Russell Marshall, Chair. Other Committee members in attendance were Mr. Micheal French, Dr. Rick Lopez, Dr. Jeannie Stone, Mr. Jay Tullos, and Dr. David Vroonland. Others present were Steve Andre, Jeff Bradford, George Jones, Mario Luna, and Bonnie Bartlett. Dr. Marshall welcomed new Committee member, Dr. Lopez, and thanked him for agreeing to serve on the Committee. The Committee recognized and congratulated Mr. Tullos and the Canton HS Marching Band for winning the title of 4A State Marching Band Champion earlier this month, and Dr. Vroonland and the John Horn HS Marching Band for advancing to the SMBC for the first time in the school's history. The Committee also recognized George Jones for his 40 years of service as teacher and Fine Arts Director in Garland ISD. Mr. Jones is retiring in December.

Minutes from the May 23, 2018, meeting were reviewed and approved as printed on a motion by Dr. Vroonland, seconded by Dr. Stone.

The Committee reviewed the Region 3 Handbook – Guidelines and Policies. This document has been revised and updated from many years back. The handbook will be an ongoing resource outlining Region guidelines and will be revised/updated as needed. It is posted on the Region 3 website and will include an opportunity for directors and others to ask questions, share concerns, and offer comments.

The Committee reviewed the Financial Report for the period 6-1-18 through 11-13-18. Included with the Financial Report is an Income & Expenditures Report as well as copies of bank statements for the same time period. The Committee indicated that additional documents are not necessary for these reports. On a motion by Mr. French, seconded by Dr. Vroonland, the Financial Report was approved.

Dr. Marshall reminded Committee members that the online training for Region Executive Committees (REC) is required for Region Music Executive Committee members. Mrs. Bartlett provided printed copies of the training to Committee members and explained the training is a brief video on the UIL website through the "Register My Athlete" portal.

Dr. Marshall opened the discussion concerning the format of future meetings of the Committee. This topic was also discussed at the May 23 meeting and at that time it was decided to hold all three required meetings live and in person, hosted by Mesquite ISD. It was noted that there are several regions that are conducting two of the three meetings via email. Information from Region 25 was presented to the Committee; this information explains Region 25's rationale for holding two meetings via email and includes explanation of the meeting-by-email process and the Agenda/Approval page

that would become a part of the official minutes for the meeting. Mrs. Bartlett suggested the best times for the three meetings are early-mid December, late February, and the regular meeting held near the end of May. After discussion, the Committee agreed to conduct the late February meeting via email, and at the May meeting this issue will be revisited to see if the meeting-by-email is sufficient and appropriate.

Dr. Marshall reported that Michele Beck, CPA, has been hired as auditor for UIL Region 3 Music. Ms. Beck has extensive experience with public school budget and finance accounting and is now self-employed in her own CPA firm. She has been serving as the CPA for Region 3, Region 25, Region 26, and other regions for the past several years and is familiar with the operations and procedures of UIL music regions.

Dr. Marshall discussed his upcoming retirement from Mabank ISD. He recommended Mr. Kevin Worthy, Royse City ISD, as his replacement on the Committee. Mrs. Bartlett will notify Dr. Kent in the State Music Office so that Mr. Worthy will be formally invited to serve on the Committee. Also, Dr. Marshall requested that the Committee elect a new Chair at this time. Dr. Vroonland was nominated and accepted the role as Committee Chair.

Mr. French took a moment on behalf of the Committee to thank Dr. Marshall for his leadership on the Region 3 Music Executive Committee as well as for his outstanding work during his tenure in Mabank ISD.

The meeting was adjourned at 10:50 a.m.